

Final Approved Minutes of the Academic Council Meeting on 7 September 2001

DATE : Friday, 07 September 2001
TIME : 10:00 to 11:30 A.M.
PLACE : Building V-205

AGENDA

1. Review and adoption of Minutes of 01 August 2001 meeting.
2. Review and adoption of Agenda for today's meeting
 - BE 110 College Success
 - PE 143 High-Intensity Aerobic Dance
 - PE 226 Intermediate Volleyball
 - PE 149 Walk-Jog-Run
 - PE 203 Intermediate Golf
3. Other issues
4. Items for the next meeting's agenda

Attachments:

1. Draft minutes of 01 August 2001 meeting

Previously distributed:

1. Course guides for BE 110, PE 143, PE 226, PE 149, PE 203

MINUTES

Chair Melody Actouka called the meeting to order at 10:20A.M. in Building V-205. Members present were Sallie Sablan, Kurt Barnes, Danny Wyatt and John Sherbo. Nenette Prather was present as recorder.

1. Opening Remarks

Chair Melody Actouka welcomes Danny Wyatt as a new member of the Academic Council.

a. Minutes

The minutes of the August 1, 2001 meeting were reviewed and unanimously approved with minor revisions.

b. Review of Agenda

It was moved, seconded, and unanimously approved to accept the Agenda as presented.

2. Course guides:

Chair Melody informed the council that they will be reviewing the five course guides.

BE 110 College Success
PE 143 High-Intensity Aerobic Dance
PE 226 Intermediate Volleyball
PE 149 Walk-Jog-Run
PE 203 Intermediate Golf

a. BE 110 College Success

According to Kurt Barnes when this course guide went to Division of Instruction for review there is a lot of deliberations and comments for this course guide. Chair Melody agreed with previous comments, while it may provide a little bit of background for the uninitiated & it would not be appropriate in a curriculum action request.

It was unanimously approved to delete the first paragraph and modify the last paragraph on the reason for initiating, modifying, or canceling course, or other pertinent comment.

John Sherbo raised on the issues regarding credit number of this course since this is a remedial course. What is the academic content of this course guide that required 3 credits for this kind of class.

Danny Wyatt informed the council that other Universities and institutions required the 1st year students to enroll in any college life or college course and not as elective course. Transfer students are not required to do so.

Sallie Sablan highly recommends to students in the School of Education to enroll to this course.

Chair Melody pointed out that the 100 level course are the lowest level of academic credit courses otherwise it would be as a zero level. As Danny Wyatt was saying that way it was handled by other institutions & confirms it was handled as a remedial course.

Sallie Sablan would like to identify the policies that are related to academic policies. It is important that class learn to do these things however it is students responsibilities if there is someway that the students can be assisted & guided so they could understand the policies and procedures.

Chair Melody ask other council members who are present during the Division of Instruction when reviewing this course if the proposer made a presentation during the review. Kurt Barnes & John Sherbo who are present during that time confirms there was presentation made by Lisa Hacskaalyo and Nancy Flood.

John Sherbo ask the council how can you be able to control the quality of teacher to teacher this course. Is a there any certification required? Any degree required for an instructor to teach this course.

Chair Melody emphasize that when this course guide passed this council, whoever teaches this course there should be certification to teach this course. Clearly on this course there is not enough content of this course to be fully informed a decision to passed this course guide. At this point there is a lot of issue to this particular course guide and beyond the course guide we haven't got the guide for a say an instrument & we may have less problem on the concept of the overall course and the manner in which being proposed.

Sallie Sablan suggest to postponed reviewing of this particular course guide.

It was unanimously approved and seconded that the review of this course guide be postponed with the following elements.

- Certification requirement for faculty members who will considered to teach this course guide.
- Supporting documentation for academic credit (background from other institutions).
- Book edition for this particular guide is old (1987).

It was also agreed by the council to have the proposer to present a presentation on the next academic council meeting for this particular course guide.

3. Other issues

It was agreed by all the members of the council to review the other courses that was previously distributed. (PE 143, PE 226, PE 149, PE 203).

Electronic copy of the course guide will be distributed also ahead of time.

The next meeting will be held on Friday, September 21, 2001.

4. Other Items for the next agenda

Review and adoption of other PE course guide and a presentation will be made by the proposer on BE110 College Success.

Adjournment: 11:15AM

